

## **HOW TO ADD THE VIDEO COVERS TO YOUR VIDEOS**

- The two PPT slides “Video covers\_generic” will be used to introduce and to close any video you will realise for the project
- Specific covers are available for the videos produced as a material for the webinars (Module 1, Module 2 and Module 3)
- Modify the title of the video and the name of the Partner
- Convert the file in image so that you can add it at your video during the post-production phase

## **INSERT A VIDEO IN A PPT PRESENTATION**

- In the toolbar at the top of your slide, select “Insert”
- Then select “Media” (the last drop-down menu on the right)
- Select video
- Insert video from...